Set Up Solocator to Save Photos to SharePoint

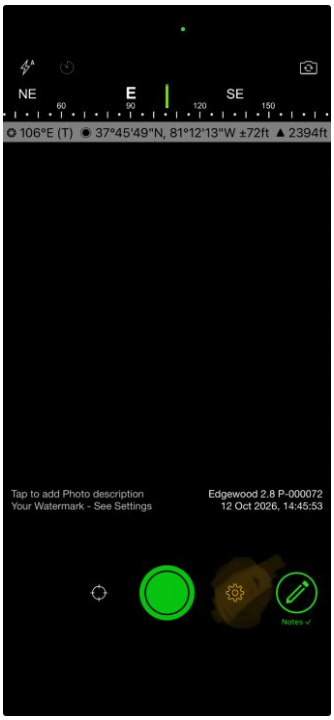
This guide explains how to configure Solocator to save stamped jobsite photos to Microsoft 365. You will set the photo format, connect a work account, choose a OneDrive or SharePoint destination, and organize exports by project. A consistent destination and filename make field photos easier to find and review.

Before you begin

Install Solocator from the developer's website or your device's app store. The original guide lists the app at $0.99 and the Industry Pack at $6.99; in-app pricing can change. Purchase the Industry Pack if the app requires it for the settings shown here.

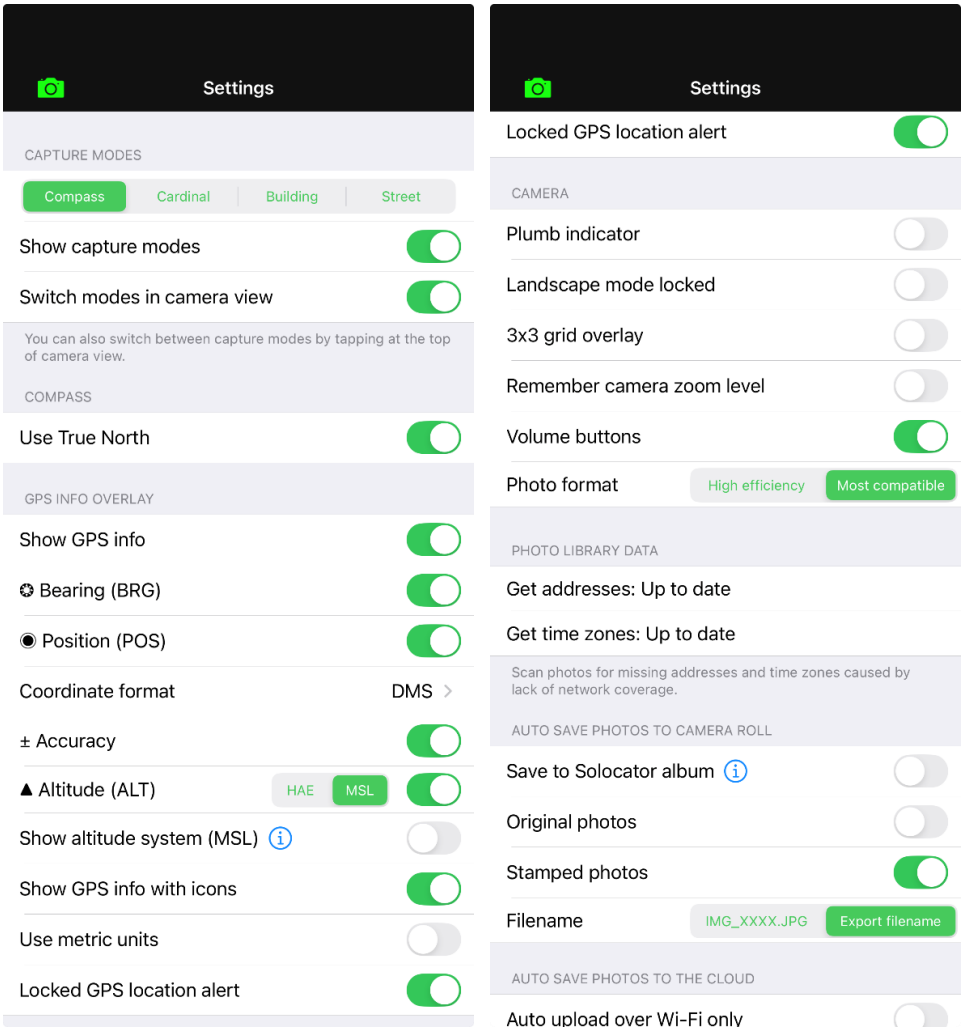
1. Open Solocator settings

From the camera screen, tap the gear icon to open Settings. The following screens show where Solocator keeps its photo and cloud-export options.



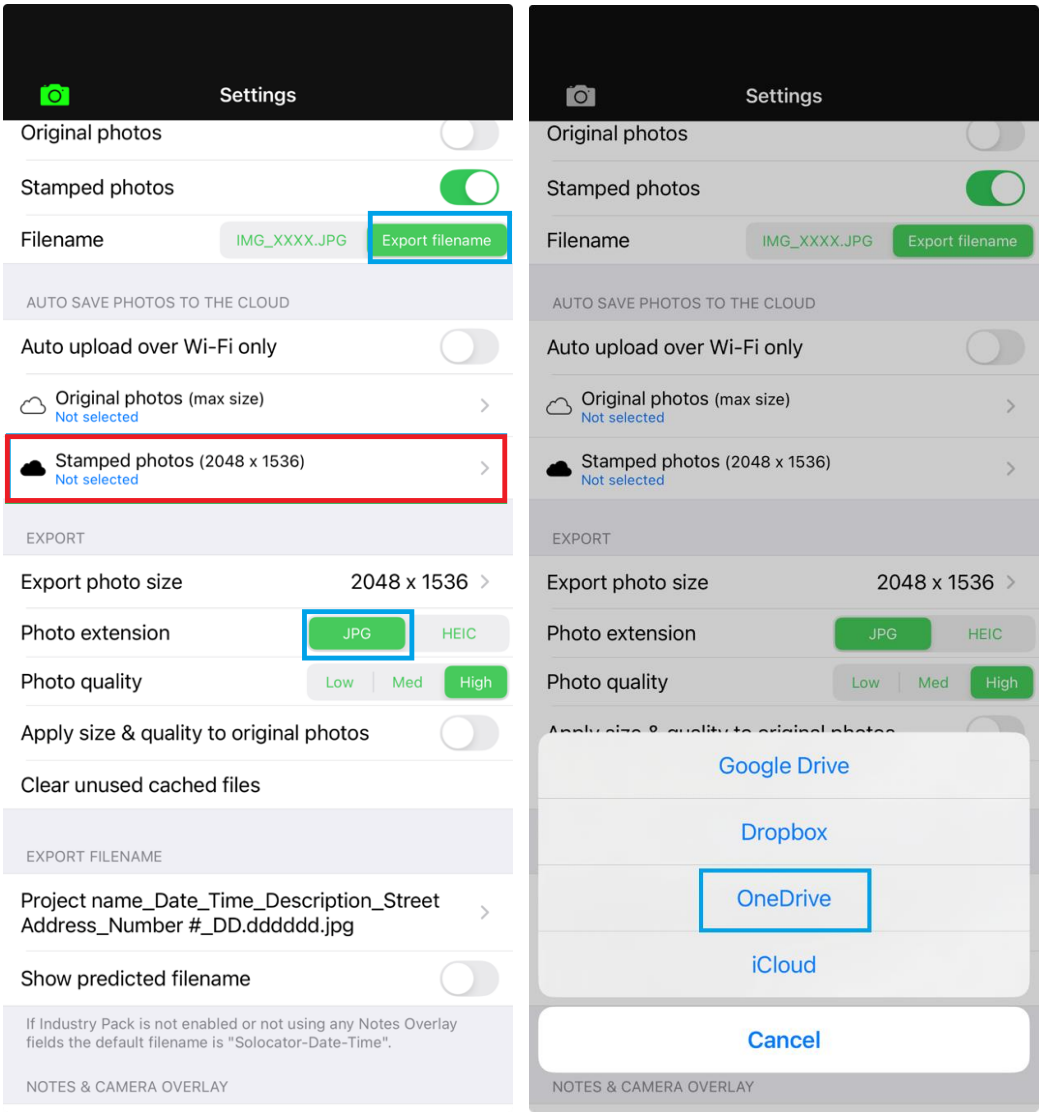
2. Review the photo settings

Scroll through Settings to locate the photo options. These screenshots show the available controls; the next step selects the stamped-photo version for export.



3. Select stamped photos and set the export format

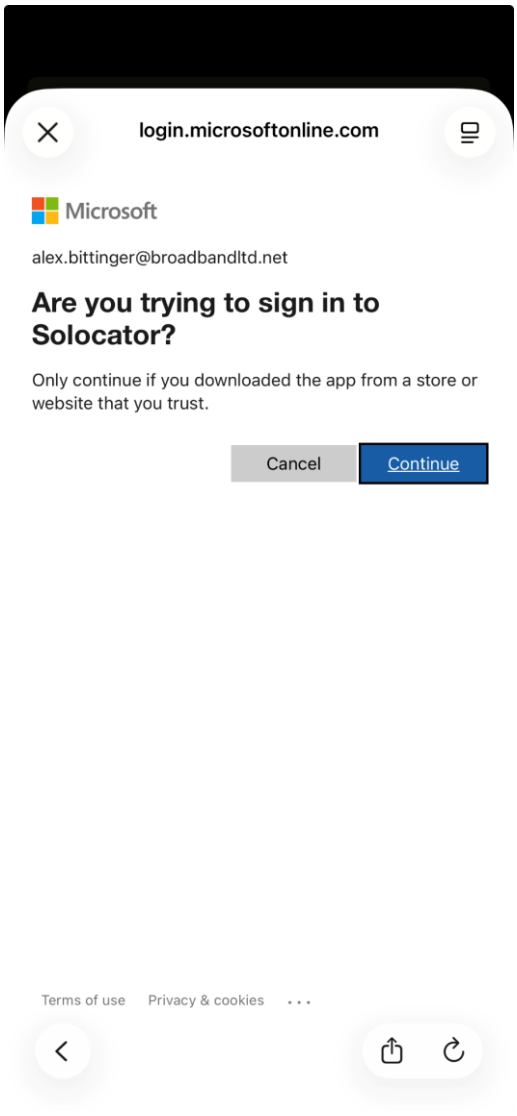
Enable Stamped Photos so the saved image includes Solocator's field overlay. Set the filename option to Export Filename and the photo extension to JPG. Open the cloud-save option for Stamped Photos to connect a destination.



4. Connect your work OneDrive account

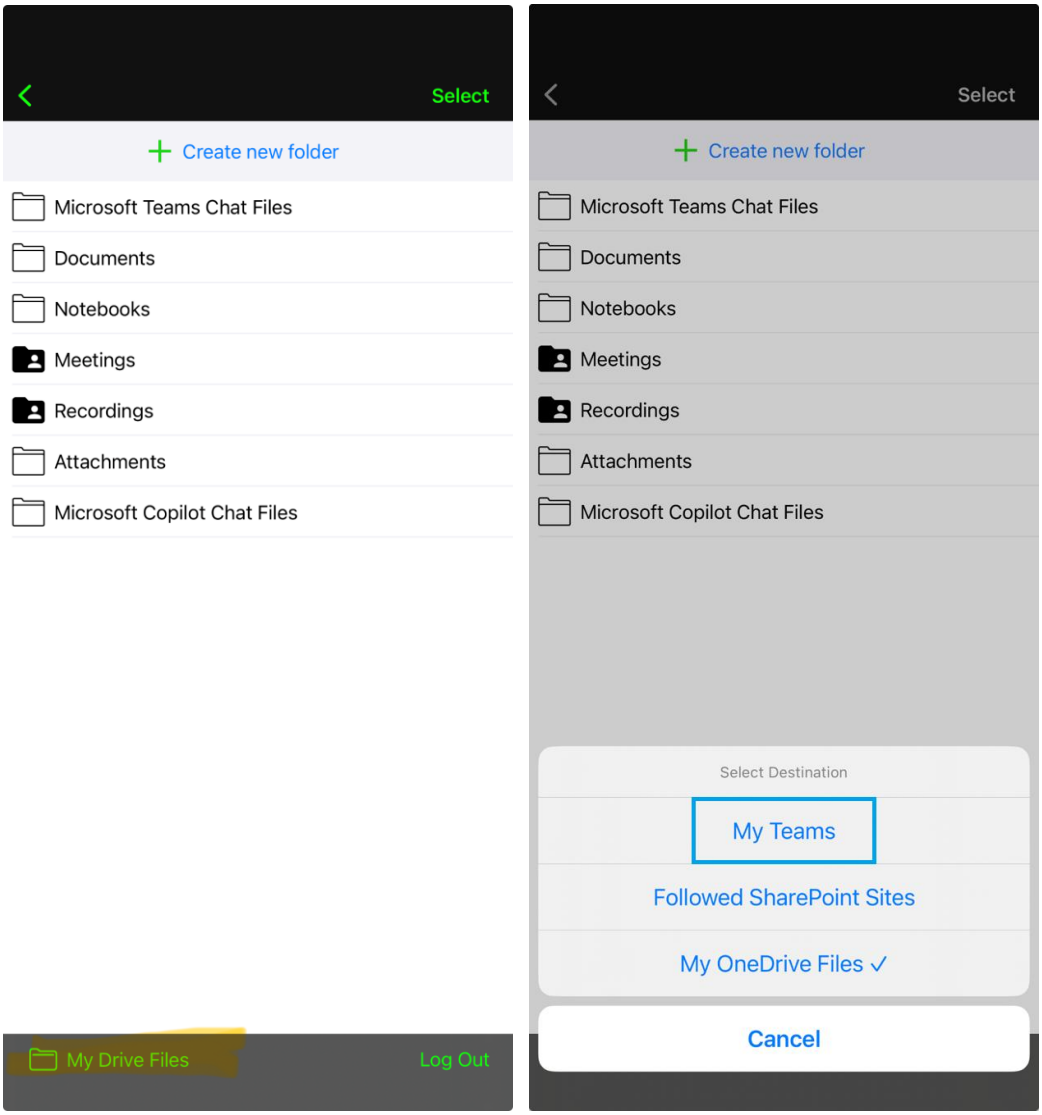
Choose OneDrive from the cloud-service list, then select OneDrive for Business. Use the business option for a Microsoft 365 work or school account.





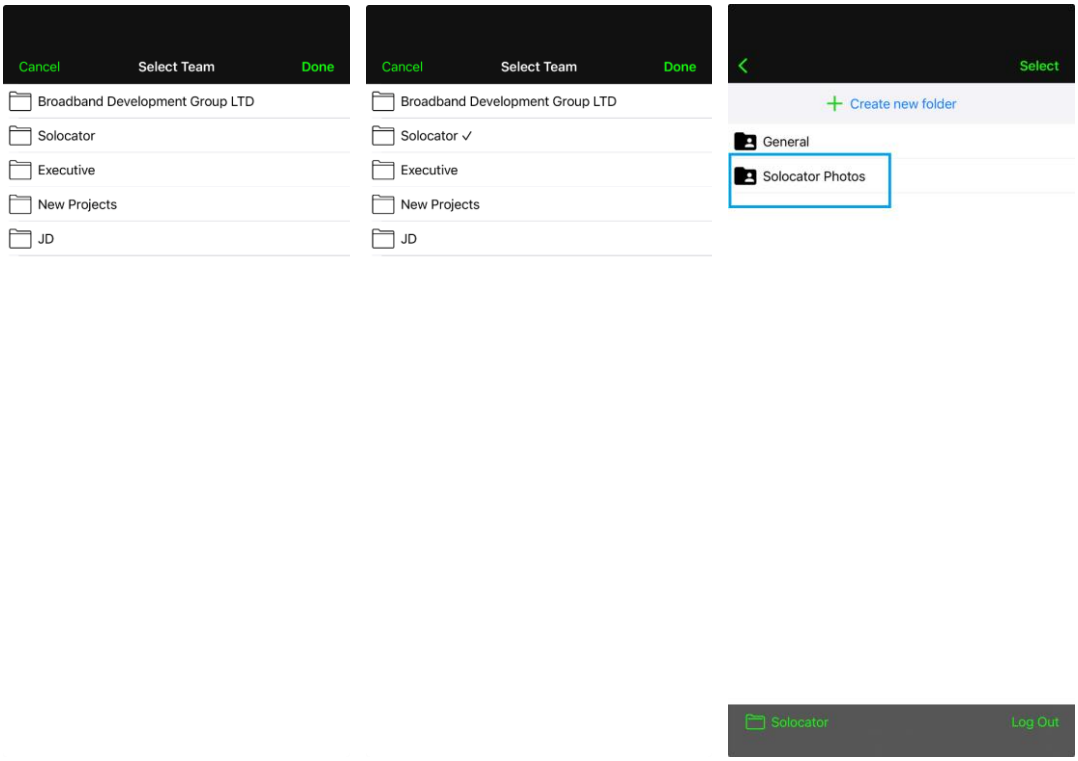
5. Sign in and choose where photos will go

Sign in with the Microsoft 365 account that should receive the exports. After authorization, browse the available folders and choose the appropriate destination type. Use My OneDrive Files for a work-account folder, or choose a team or followed SharePoint site for shared project files.



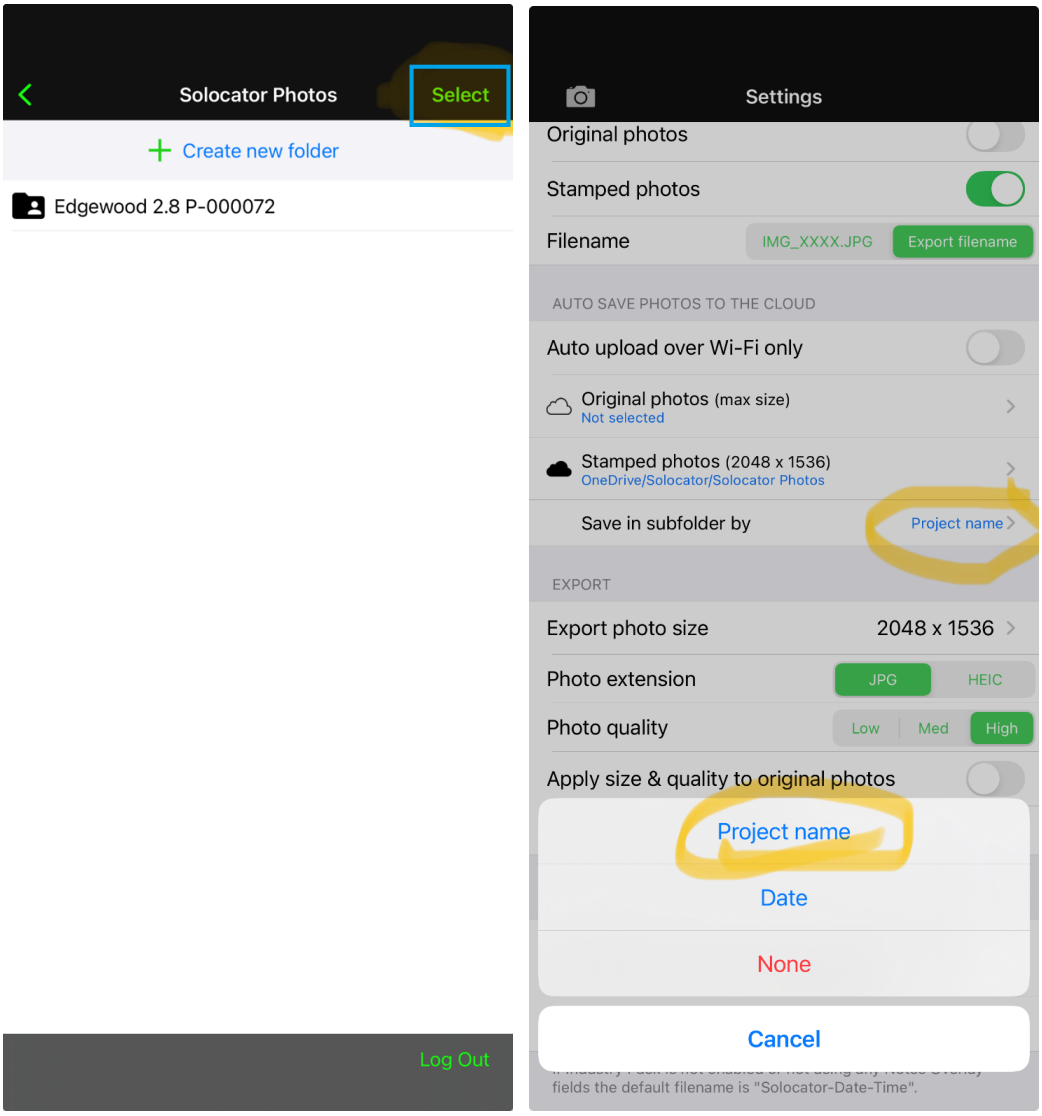
6. Select the Solocator Photos folder

Browse the selected location and open the folder where Solocator photos should be stored. Create a clearly named folder if needed. Open Solocator Photos, then tap Select in the upper corner to confirm it as the destination.



7. Organize exports by project

Set Save in subfolder by to Project Name. Solocator will place exported photos in a project-named subfolder, keeping jobs separate. Confirm Project Name in the selection menu, then review the settings screen.



8. Choose filename details and test the setup

Open Export Filename to choose which details appear in each photo's filename. The screenshots show fields such as project name, date, time, description, street address, and number. Select the details that help your team identify each photo. When finished, take a test photo and export it to confirm it appears in the selected OneDrive for Business or SharePoint folder.

